

**CRAIGHEAD COUNTY QUORUM COURT AGENDA**  
**MONDAY, MAY 19th, 2025**  
**5:30 P.M.**

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**CRAIGHEAD COUNTY COURTHOUSE ANNEX ADDITION, 511 UNION, QUORUM COURT**

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INVOCATION, led by: Pastor Jim Stillwell of Pleasant Grove United Methodist Church

ASSEMBLY AND PLEDGE OF ALLEGIANCE

ATTENDANCE ROLL CALL

APPROVAL OF PREVIOUS MEETING'S MINUTES – May 12, 2025

REPORTS FROM COMMITTEES – Road, Public Service, and Finance

OLD BUSINESS

NEW BUSINESS

- A. Appropriation Ordinance for Juvenile Officer Supplemental Funds to the 2025 Annual Operating Budget
- B. Appropriation Ordinance to Amend 2025 Budget and Add funds for Captain Patrol position to General Fund, and Change Various Others
- C. Resolution to appoint Cameron Tate to the Solid Waste Board
- D. Resolution to re-appoint Nancy Moring to the Equalization Board

ANNOUNCEMENTS

PUBLIC COMMENT

ADJOURNMENT

## May 12, 2025, Quorum Court Minutes

13 Justices of Peace were present.

Judge Day called the meeting to order at 5:30 PM.

Invocation by Justice of the Peace Terry Couch, followed by a second prayer by Pastor Clint Burns, Restore Church

Pledge of Allegiance was led by Justice of the Peace Richard Rogers

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Roll was called. 13 Justices were present.

The first item of business was the passing of the minutes of the Quorum Court meeting from April 28, 2025. A motion was made by Justice Williams and seconded by Justice Pasmore and Justice Forrest.

New business.

An ordinance Establishing Fund for District #2 Maintenance per Ordinance 2022-14 and Emergency Declaration entitled **An ordinance to designate a fund to designate funds for utilization in connection with Ordinance 2022-14 for reserves and maintenance needs for Craighead County Property Owners Multipurpose Improvement District #2 and to declare an emergency, and for other purposes**, was read. A motion was made to accept by Justice Cline and seconded by Justice Tennison. Judge Day opened the floor for discussion. Justice Pasmore asked if this was the same improvement district that was discussed about a year ago regarding a private sewer system. Judge Day stated that was correct and explained that the County was creating two funds, one for holding a letter of credit and the other for holding property taxes and revenue for the improvement district. Justice Pasmore asked who was collecting these funds, Judge Day explained this was no different than other things on a property tax bill. In this case it is for a sewer improvement district. Justice Pasmore asked if the money went back to the developer. Judge Day explained that the money went back to the improvement district and that was voted on by the property owners of that district. Judge Day stated for the record that he hopes the County does not get into the sewer business; this is to ensure that there are funds to make sure someone runs it. Judge Day asked for public comments, which there were none. Roll was called and all Justices voted yes. Roll was called again all Justices voted in favor.

Announcements.

County Clerk Mary Dawn Marshall reminded the court that the Bay school board election was being held tomorrow May 13, 2025.

Motion to adjourn by Justice Couch and seconded by Justice Forrest.

The meeting ended at 5:33 PM.

## **Transportation Committee Meeting Minutes**

**Date:** 5/12/2025

### **Call to Order:**

Justice Cline called the meeting to order at 5:42 PM.

### **Attendance:**

Justice Steve Cline, Justice Terry Couch, Justice David Tennison, Justice Garrett Barnes, and Road Superintendent John James were present.

### **Road Work Update:**

Road Superintendent John James provided an update on work completed due to April flooding and regular road maintenance.

### **Plat Review:**

One plat was reviewed and passed with a motion by Justice David Tennison, and a second by Justice Terry Couch with all committee in approval.

### **Adjournment:**

With no further business, a motion was made to adjourn and seconded. The meeting adjourned at 5:54 PM.

## **Public Services Committee Minutes May 12, 2025**

Justice Rogers called the Public Services Committee meeting to order at 5:44 PM. Committee members present were Richard Rogers (Chairman), Brad Noel, Linda Allison, and Kevin Williams.

The first agenda item was a resolution to appoint Cameron Tate to the Solid Waste Board. Motion to approve made by Justice Brad Noel and seconded by Justice Linda Allison. All in favor. Resolution approved.

A resolution to re-appoint Nancy Moring to the Equalization Board. Motion to approve made by Justice and seconded by Justice. All in favor. Resolution approved.

An ordinance to Standardize Rates for the Lake City Fire Protection District. Motion to table ordinance by Justice Brad Noel and seconded by Justice Kevin Williams. All in favor. Ordinance tabled.

Motion to adjourn made by Justice Kevin Williams and seconded by Justice Linda Allison. Meeting adjourned at 5:51 PM.

## **Finance Committee Minutes 5-12-2025**

Justice Josh Longmire called the meeting to order at 5:42 PM. Those present included Justice Dan Pasmore, Justice Darrel Cook, Justice Barry Forrest, and Justice Rick Myers. Craighead County Tax Collector Wes Eddington, Treasurer Terry McNatt, Judge Marvin Day, Circuit Clerk David Vaughn and Sheriff Marty Boyd.

Tax Collection report presented by Collector Eddington, noting an increase in collections of 2.9%.

Treasurer Terry McNair presented the financial report, noting 78% of the 2025 budget remains unspent.

An appropriation Ordinance for Juvenile Officer Supplemental Funds to the 2025 Annual Operating Budget was discussed, noting an increase of \$9,000 to this fund. A motion from Justice Rick Myers and a second from Justice Dan Pasmore were made to pass the ordinance to the full Quorum Court.

An appropriation Ordinance to Amend 2025 Budget and Add funds for Captain Patrol position to General Fund, and Change Various Other was discussed. Funding changes were reviewed. Motion made by Rick Myers and seconded by Dan Pasmore to pass the ordinance to the full Quorum Court.

With no further business, Justice Darrell Cook made a motion to adjourn, which Justice Rick Myers seconded. The motion was approved unanimously, and the meeting was concluded.

**APPROPRIATION ORDINANCE NO. \_\_\_\_\_**

**BE IT ENACTED BY THE QUORUM COURT OF CRAIGHEAD COUNTY,  
ARKANSAS; AN ORDINANCE TO BE ENTITLED:**

An Ordinance amending the 2025 Annual Operating Budget to add Fund 3508, Dept 0414, Juvenile Officer Supplemental Grant funding to include monies awarded from the Administrative Office of the Courts. These funds should be incorporated into the Craighead County Annual Operating Budget and processed according to grant requirements for the disbursement of these grant funds.

**Section 1.** That grant monies have become available from the Administrative Office of the Courts for \$9,000.00 and the funds were secured to hire a part time employee to serve court documents; pay for ankle monitors to replace juvenile detention; help fund at risk programs to combat delinquency; and to tackle self esteem problems by providing for unmet needs. These grant funds are required to be included in and expended through the County's Annual Operating Budget for tracking and auditing purposes.

**Section 2.** That Fund 3508, Department 0414, Juvenile Officer Supplemental Grant will be created in the 2025 Annual Operating Budget to allow for accurate tracking, disbursing and accounting of the remaining grant funds..

		<u>Old</u>	<u>Change</u>	<u>New</u>
<b>FUND 3508</b>	Juvenile Officer Supplemental Grant funding	\$0.00	\$9,000.00	\$9,000.00
Dept 0414	Juvenile Court			
Account	Description	<u>Old</u>	<u>Change</u>	<u>New</u>
	<b><u>Personal Services</u></b>			
1002	Deputy Clerk(PT)(less than 80 hrs/mo; \$15 or less/hour)	\$0.00	\$2,000.00	\$2,000.00
1006	Social Security Match	\$0.00	\$153.00	\$153.00
1010	Worker's Compensation	\$0.00	\$120.00	\$120.00
1011	Unemployment Compensation	\$0.00	\$288.00	\$288.00
	<b><u>Supplies</u></b>			
2001	General Supplies (consumed or altered)	\$0.00	\$2,000.00	\$2,000.00
2002	Small Equipment (Less than capitalization)	\$0.00	\$10.00	\$10.00
3009	Other Professional Services	\$0.00	\$3,919.00	\$3,919.00
3094	Meals & Lodging	\$0.00	\$500.00	\$500.00
3100	Other Miscellaneous	\$0.00	\$10.00	\$10.00
	Total Department Budget	\$0.00	\$9,000.00	\$9,000.00

There is hereby appropriated \$9,000.00 for Fund 3508, Dept 0414, Juvenile Officer Supplemental Grant funding for purchasing needed items to assist the Juvenile Court to help deter delinquent behavior by providing support for juveniles and families. These funds shall be established in the chart of accounts by the County Treasurer and entered into the accounts payable appropriations journal by the County Clerk as described, upon passage of this appropriation ordinance.

Dated this \_\_\_\_\_ day of May 2025

Approved: \_\_\_\_\_  
Marvin Day  
Craighead County Judge

Attest: \_\_\_\_\_

Mary Dawn Marshall  
Craighead County Clerk

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*ADMINISTRATIVE OFFICE OF THE COURTS*  
*SUPREME COURT OF ARKANSAS*



*"Supporting Courts,  
Ensuring Justice"*

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BROOKE F. STEEN  
JUVENILE JUSTICE DIVISION DIRECTOR

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JUSTICE BUILDING  
625 MARSHALL STREET  
SUITE 1100  
LITTLE ROCK, AR 7220

April 25, 2025

Hon. Kimberly Bibb  
2<sup>nd</sup> Judicial Circuit  
511 Union, Suite 119  
Jonesboro, AR 72401

RE: 2025 Supplemental Juvenile Officer Funding

Judge Bibb:

The Administrative Office of the Courts is pleased to award Craighead County the amount of \$9,000.00 for the 2025 Juvenile Officer Supplemental Funding. I have enclosed a check for this amount, which should be used pursuant to the purposes specified in your application.

The AOC received almost \$1M in funding requests, and we only had \$300,000 to distribute. Therefore, we had to make some difficult decisions. While we were unable to fulfill any request in full, we were able to provide all applicants with a portion of the funding.

As a reminder, I expect this funding to be eliminated or extremely limited in future years. Therefore, I caution you to prepare accordingly. I encourage you to begin having conversations with your county now and to explore other avenues for juvenile officer funding.

Sincerely,

*Brooke Steen*  
Brooke Steen

**BE IT ENACTED BY THE QUORUM COURT OF CRAIGHEAD COUNTY,  
ARKANSAS; AN ORDINANCE TO BE ENTITLED:**

An Ordinance amending the 2025 Annual Operating Budget to add to the General Fund, Fund 1000, County Sheriff to add the position of "Captain Patrol" and re-appropriate various other positions within the Sheriff's Department. This reorganization will involve changes to the number and distribution of deputy patrol officers and lieutenants, thereby aligning the department's structure with current operational demands.

**Section 1.** The Craighead County Sheriff's Department continually evaluates its staffing structure to ensure it meets the needs of public safety and efficient law enforcement. Therefore, the County Sheriff has recommended the addition of a "Captain Patrol" position to improve supervision, streamline command structure, and enhance service delivery throughout the county.

**Section 2.** That Fund 1000, General Fund, Department 0400, County Sheriff, will have funding increased in the 2025 Annual Operating Budget to allow for the hiring of the "Captain Patrol" position.

**Section 3.** In conjunction with the 2025 Budget Amendment, all current positions and employees have been reviewed. This review included an evaluation of job responsibilities, length of service, and performance-based merits to determine appropriate pay adjustments. The intent of this evaluation is to ensure equitable compensation aligned with the scope of duties and responsibilities across departments.

**FUND 1000** County General  
Dept 0400 County Sheriff

Account	Description	Old	Change	New
	<b><u>Personal Services</u></b>			
1001	Chief Deputy	\$84,242.67	\$8,424.27	\$92,666.94
1001	Captain Patrol	\$0.00	\$69,692.89	\$69,692.89
1001	Lieutenant	\$190,890.93	\$63,630.31	\$254,521.24
1001	Deputy Patrol	\$1,013,158.47	-\$106,648.26	\$906,510.21
1006	Social Security Match	\$228,296.30	\$3,056.14	\$231,352.44
1007	Retirement Match	\$447,796.07	\$6,120.26	\$453,916.33
	Total Department Budget	\$1,964,384.44	\$44,275.61	\$2,008,660.05

There is hereby appropriated an additional \$58,825.39 into Fund 1000, Dept 0400, for adding funds back into the County Sheriff's budget to be able to hire a "Captain Patrol" position for the Sheriff's Department. These funds shall be established in the chart of accounts by the County Treasurer and entered into the accounts payable appropriations journal by the County Clerk as described, upon passage of this appropriations ordinance.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2025

Approved: \_\_\_\_\_

Marvin Day  
Craighead County Judge

Attest: \_\_\_\_\_

MaryDawn Marshall  
Craighead County Clerk

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RESOLUTION NO. \_\_\_\_\_

**APPOINTMENT OF NEW BOARD MEMBER TO THE CRAIGHEAD COUNTY SOLID WASTE BOARD**

**A RESOLUTION RECOMMENDING THE APPOINTMENT OF A BOARD MEMBER TO THE CRAIGHEAD  
COUNTY SOLID WASTE BOARD;**

**WHEREAS,** Bo James, whose term was set to expire on July 26, 2025, will be resigning his position as board member of the Craighead County Solid Waste Board on May 1, 2025.

**WHEREAS;** The Craighead County Judge and the Quorum Court recommend that Cameron Tate, who resides at 109 Ross-Leighann, Lake City, Arkansas, 72437, be appointed as a board member of the Craighead County Solid Waste Board to complete the term of Bo James.

**BE IT HEREBY RESOLVED BY THE CRAIGHEAD COUNTY QUORUM COURT:**

That Cameron Tate be appointed to the Craighead County Solid Waste Board to complete the remaining term vacated by Bo James, to become effective May 26, 2025, and expiring July 26, 2025.

Dated this \_\_\_\_\_ day of May, 2025

**APPROVED** \_\_\_\_\_

**Marvin Day, Craighead County Judge**

**ATTEST** \_\_\_\_\_

**MaryDawn Marshall, Craighead County Clerk**

RESOLUTION NO. \_\_\_\_\_

**REAPPOINTMENT OF BOARD MEMBER  
CRAIGHEAD COUNTY EQUALIZATION BOARD**

**A RESOLUTION RECOMMENDING THE REAPPOINTMENT OF A BOARD MEMBER  
TO THE CRAIGHEAD COUNTY EQUALIZATION BOARD OF DIRECTORS;**

**WHEREAS;** Act 1326 of 1999 states that the County Judge and the Quorum Court of each county shall make the appointment of their members of the Equalization Board during the month of May of each year in which the term of any of their members of the board shall expire.

**WHEREAS;** ACA 26-27-304 states that with an Equalization Board consisting of 5 members: one member shall be selected by the representatives of the school district in the county; one member shall be selected by the representatives of all cities and incorporated towns in the county; one member shall be appointed by the county judge; and two members shall be appointed by a majority vote of the Quorum Court.

**WHEREAS:** Nancy Moring, appointee of the Quorum Court, whose third term expires June 6, 2025, is requesting to be reappointed to an additional three (3) year term on the Craighead County Equalization Board.

**WHEREAS;** The Craighead County Quorum Court recommends that Nancy Moring, 401 E. Oak Avenue, Jonesboro, Arkansas 72401 be reappointed as a board member of the Craighead County Equalization Board.

**BE IT HEREBY RESOLVED BY THE CRAIGHEAD COUNTY QUORUM COURT:**

That Nancy Moring, 401 E. Oak Avenue, Jonesboro, Arkansas 72401 be reappointed to the Craighead County Equalization Board for a three (3) year term, said term to become effective June 7, 2025, and expiring June 7, 2028, upon passage of this resolution.

Dated this \_\_\_\_\_ day of May, 2025

**APPROVED** \_\_\_\_\_

**Marvin Day, Craighead County Judge**

**ATTEST** \_\_\_\_\_

**MaryDawn Marshall, Craighead County Clerk**